

# FIN - SOLE SOURCE

Status  
MANAGER

**Requesting Department:**  
FIRE

**Submitted By:**  
Kierstan Lynch

**Date Created**  
03/25/2024

**Vendor Name:**  
IMAGE TREND

**Address:**  
20855 KENSINGTON BLVD. LAKEVILLE MN 55044

**E-mail:**  
BLEE@IMAGETREND.COM

**Phone:**  
9524696404

**Price**  
\$13,275.00

**Account String \***  
22045.552122

## Description

CCFD WOULD LIKE TO UPGRADE OUR CURRENT FIRE/RESCUE DATA SOFTWARE, IMAGETREND CONTINUUM, TO INCLUDE PERFORMANCE INSIGHTS, WHICH IS EMS-SPECIFIC TRACKING SOFTWARE AND DATA MART SUBSCRIPTION THAT WILL IMPROVE THE TRANSFER OF HISTORICAL DATA.

### 1.) Uniqueness of vendor's item/service. How is this vendor the only vendor uniquely qualified to provide the product or service:

CCFD is currently using ImageTrend for data input and collection, this is an upgrade to the system that we have in place.

### 2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

While other Fire/Rescue Data services exist, this platform is what we are currently using. It supports tracking and reporting statistical data and is used by crews to track real-time incidents. The additional components of Continuum will integrate with the current data and analytics that CCFD is using.

### 3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

CCFD is pleased with the Image Trend Product and will continue to use it for data and analytics. If that were to change, a formal bid process would occur to look at other data management systems connected to Fire and EMS Data.

## Attachments (6)

FIN - ATTACHMENTS - SOLE SOURCE  
[FIN - ATTACHMENTS - SOLE SOURCE - 3/25/2024](#)  
[FIN - ATTACHMENTS - SOLE SOURCE - 3/25/2024](#)  
[FIN - ATTACHMENTS - SOLE SOURCE - 3/25/2024](#)  
[FIN - ATTACHMENTS - SOLE SOURCE - 4/24/2024](#)  
[FIN - ATTACHMENTS - SOLE SOURCE - 4/25/2024](#)  
[FIN - ATTACHMENTS - SOLE SOURCE - 4/25/2024](#)

**Approval: Budget**  
Jennifer Waters

**Date**  
4/4/2024  
3:57:23  
PM

<b>Approval: Procurement Buyer</b>		<b>Date</b>
<b>Approval: Director</b> Mike Russell		<b>Date:</b> 04/24/2024
<b>Approval: Procurement Manager</b> Wanda Roop	(not to exceed \$50,000.00)	<b>Date</b> 05/01/2024
<b>Approval: City Manager</b>	(not to exceed \$100,000.00) without Council Approval	<b>Date</b>

## Procurement Staff

Procurement Staff Assigned	Council Agenda Date	Council Action	Resolution #	Purchase Order #
KSWARTZ				
<b>Procurement Comments:</b>				
2024 - Annual Maintenance \$49,500 - no change expected. Add \$13,275 to add the tool Data Mart and Performance Insights to assist CCFD in maintaining accreditation status and adhering to the program compliance requirements. This would bring the total for FY2024 to \$62,775.				
2025 - Annual Maintenance will increase from \$49,500 to \$60,750 due for a total increase of \$11,250 due to the addition of the Data Mart and Performance Insights tool.				
KS 04/09/2024				

Council authorization required if exceeding \$100,000.00